

**REQUEST FOR PROPOSAL FOR SERVICES**

**LRPS-2021-9169583**

**30 August 2021**

**UNITED NATIONS CHILDREN'S FUND (UNICEF)**

**Wishes to invite you to submit a proposal for**

An assessment of the 6,000 Solar Direct Drive (SDD) cold chain equipment Project in Ethiopia  
Due Date: 22 September, 2021 at 2:00 PM Local Time  
This bid is open for Local Vendors only

XXXXXXXX FAX/LETTER NOT SPECIFIED IN 'PREPARE ITB (ZMRQ)' XXXXXXXXX

THIS REQUEST FOR PROPOSAL FOR SERVICES HAS BEEN:

**REQUEST FOR PROPOSAL FOR SERVICES FORM**

This FORM must be completed, signed and returned to UNICEF.  
Proposal must be made in accordance with the instructions contained in this Request for Proposal for Services (RFPS).

**TERMS AND CONDITIONS OF CONTRACT**

Any Contract resulting from this RFPS shall contain UNICEF General Terms and Conditions for Institutional and Corporate Contracts and any other Specific Terms and Conditions detailed in this RFPS.

**INFORMATION**

Any request for information regarding this RFPS must be forwarded by email to the person who prepared this document, with specific reference to the RFPS number.

The Undersigned, having read the Terms and Conditions of RFPS No. **LRPS-2021-9169583** set out in the attached document, hereby offers to execute the services specified in this document.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Company: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Tel No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Currency of Proposal: \_\_\_\_\_

Validity of Proposal: \_\_\_\_\_

Please indicate which of the following Payment Terms are offered by you:

10 Days 3.0% \_\_\_\_\_ 15 Days 2.5% \_\_\_\_\_ 20 Days 2.0% \_\_\_\_\_ 30 Days Net \_\_\_\_\_ Other \_\_\_\_\_



Item	Service Description	Quantity	Unit	Unit Price	Price
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**10 An assessment of the 6,000 Solar Direct**

Summary

An assessment of the 6,000 Solar Direct Drive (SDD) cold chain equipment Project in Ethiopia  
 Purpose - To assess whether project objectives have been met, to determine how effectively the project was run, and to capture lessons learnt for future use.

Location - Addis Ababa, with field visits in all the Regions in Ethiopia

Duration - Maximum six months

Reporting to - UNICEF Country Office, Immunization unit and Chief of Supply and Procurement

1. Background

The Federal Ministry of Health requested UNICEF procuring, shipping, organizing in-country distribution, installation and commissioning of 6,000 Solar Direct Drive (SDD) refrigerators to health facilities in nine regions of the country. Unicef supply division adopted procurement model convenient for the request /turnkey modality/ for this project and engaged B-Medical and Haier through the bid process. The third manufacturer (Dulas), has delivered and installed 134 additional SDDs at woreda level in four regions. UNCEf # SD assigned 3,000 each for B-Medial and Haier and all suppliers delivered the full quantity of the requested equipment in country /in all regions except Harari, Dire Dawa and Addis Ababa/ through locally appointed agents and organized the In-Country Logistics operations from customs clearance to final installation and commissioning, as well as on-site training for health workers and cold chain technicians.

The project is now completed at 99% (about 55 SDD units are pending installation due to security restrictions in the concerned areas), UNICEF, in collaboration with the FMOH, is planning for the final project appraisal. The lessons learned from this exercise will be used to shape other similar projects, including the upcoming Gavi Cold Chain Equipment Optimization platform (CCEOP).

To accomplish this task, UNICEF is looking for a qualified firm that will conduct a holistic assessment of the project as per the ToR highlighted in the present document. The assessment is expected to identify success factors, gaps, and potential solutions for overcoming any identified causes of failure and/or limited success.

2. Rationale for the Research Activity/Justification

In this appraisal, the firm will assess the effectiveness of the implementation strategy and the results. This will include the implementation modalities, roles and responsibilities, coordination, partnership arrangements, beneficiary participation, replication and sustainability of the Programme.

The assessment will include a review of the project design and assumptions made at the beginning of the project development process. Project management including the implementation strategies; project activities; it will assess the extent to which the project results have been achieved, partnerships established, and skills and knowledge is transferred; it will also assess whether the project implementation strategy has been optimum and recommend areas for improvement and learning.

3. Owners of the research and use of the findings

- The Ministry of Health of Ethiopia primarily and unicef as procurement unit sharing research ownership. The outcome will be used to decide and manage similar project for future. Further the findings and recommendations which address any outstanding issues and ensure success of the whole project, while allowing planning for new projects including the current and upcoming GAVI Cold Chain Equipment Optimization platform (CCEOP) projects.

- Project management committee # comprised with MOH # programme, finance and procurement directorate and immunization partners represented by immunization supply chain working group (UNICEF, WHO CHAI and) oversees the project process.

- TOR was shared to MOH and approved (document attached)

- MOH- MCNH, WHO and CHAI parties within UNICEF on cold chain and vaccine management and would use the assessment outcome.



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#### 4. Scope of the Research Activity

The assessment component looking at the project achievement, its efficiency and effectiveness and

- Assess whether the roles and responsibilities (R&R) were followed by each of the key project stakeholders as outlined in the various contractual and project documents (e.g. cost estimates, purchase orders, risk management strategy, work plans etc.);
- Document the views, opinions and concerns of the FMOH, specifically health facility personnel, with regard to the delivery, training, installation, operations, maintenance, aftersales services and related aspects of the SDD project;
- Identify the SDD project setbacks, barriers and challenges that prevented or undermined the normal operation of SDDs at health facilities;
- Summarize success factors and achievements against key project milestones;
- Assess the efficiency, effectiveness and timeliness of the project performance;
- Distinctly assess the performance of suppliers and suppliers# local agents in country;
- Concretely assesses the sustainability of the project;
- Consolidate findings with recommendations and conclusions with a focus on how identified gaps, challenges and barriers would be addressed.

Considering the current situations, COVID19 pandemic and the conflicts in Benishangul and Tigray regions, activities requiring the physical presences in conflict regions, woredas and health facilities will not be taking place. However, retrospective reports review (commissioning and maintenance reports etc.) will be used as sources of information for these localities. Further, telephone/ virtual communications will be used to complement the document reviews .

#### 5. Methods

The assessment overall design will be non-experimental and rely primarily on qualitative data collection and analysis methods:

The End of Project assessment will be carried out through a wide participation of all relevant stakeholders including FMOH, selected regions, Woredas and health facilities as well as UNICEF. Field visits to selected project sites; briefing and debriefing sessions with UNICEF and the FMOH officials, as well as with development partners is envisaged.

Project Management Assessments will require the participation primarily of national level where the key project management tasks have been handled. In nine regions, four woredas per regions and two health facilities per woredas are expected to be included in the assessment of the Project Management . There is expectation to have an inception report which will outline agreed evaluation matrix summarizing the design, methodology, assessment questions, study sites, data sources and collection analysis tool for each data source and the measure by which each question will be evaluated.

In this process:

- Data collected should be summarized (by supply chain level and location, where possible).
- In order to use existing sources/information, data will be mainly collected from various information sources through a desk review that will include the comprehensive desk review and analysis of relevant documents, information and data/statistics.
- Data will also be collected from stakeholders# key informants through interviews, discussions, consultative processes, and observations in field missions.
- This phase will be comprised of: (i) Review and analysis of relevant documents including the regular supplier report on project status, minutes & reports.

#### 6. Specific Tasks with timeline

Geographic scope and timing

The assessment will be organized countrywide and will cover all the 8 regions where SDDs have been delivered and installed.

Hereafter a summary table of the number of SDDs/Health facilities per province:

Table 2: Summary number of sites selected for the PII

# Region No. of SDD per region