



United Nations Children's Fund
UNICEF- Ethiopia
P.O. Box 1169
Africa Hall
ADDIS ABABA
Ethiopia

Telephone
Facsimile
Email

REQUEST FOR PROPOSAL FOR SERVICES

LRPS-2021-9167283

25 May 2021

UNITED NATIONS CHILDREN'S FUND (UNICEF)

Wishes to invite you to submit a proposal for

Financial and Economic Costing for Hepatitis B Birth Dose
Due Date:- 16 June 2021 at 2:00 PM East African Time
This bid is open for both Local & International Vendors

XXXXXXXX FAX/LETTER NOT SPECIFIED IN 'PREPARE ITB (ZMRQ)' XXXXXXXXX

THIS REQUEST FOR PROPOSAL FOR SERVICES HAS BEEN:

REQUEST FOR PROPOSAL FOR SERVICES FORM

This FORM must be completed, signed and returned to UNICEF.
Proposal must be made in accordance with the instructions contained in this Request for Proposal for Services (RFPS).

TERMS AND CONDITIONS OF CONTRACT

Any Contract resulting from this RFPS shall contain UNICEF General Terms and Conditions for Institutional and Corporate Contracts and any other Specific Terms and Conditions detailed in this RFPS.

INFORMATION

Any request for information regarding this RFPS must be forwarded by email to the person who prepared this document, with specific reference to the RFPS number.

The Undersigned, having read the Terms and Conditions of RFPS No. **LRPS-2021-9167283** set out in the attached document, hereby offers to execute the services specified in this document.

Signature: _____

Date: _____

Name & Title: _____

Company: _____

Postal Address: _____

Tel No: _____

Fax No: _____

E-mail Address: _____

Currency of Proposal: _____

Validity of Proposal: _____

Please indicate which of the following Payment Terms are offered by you:

10 Days 3.0% _____ 15 Days 2.5% _____ 20 Days 2.0% _____ 30 Days Net _____ Other _____

Item	Service Description	Quantity	Unit	Unit Price	Price
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10 Financial and Economic Costing for Hepat

Financial and Economic Costing for Hepatitis B Birth Dose

Purpose - Economic cost of Hepatitis B birth dose for the Government of Ethiopia to consider implementing and adopting Hepatitis B

Duty Station - Home based and Addis Ababa (national consultant needed in team who is already based in Addis Ababa)

Duration - 122 days

Report to - Health Systems Specialist

Background

Ethiopia has demonstrated remarkable progress in improving maternal and child health over the past two decades. Health system strengthening, increased number and mix of the health work force staffing, expansion of Primary Health Care Unit (PHCU); rapid scale up of high impact Maternal New-born Child and Adolescent Health (MNCAH) interventions, decentralized management and service delivery and strong community participation are major contributors to the achievements. However, maternal, child and newborn mortality remains at an unacceptably high and uneven levels with significant disparities among regions, wealth quintiles, geography and mothers' education level.

One central area of health and finance planning for child health, is that of financing child health commodities.

UNICEF Ethiopia is already leading on a child health financial costing study for primary health care. This work will contribute to that work by focusing on the financial and economic costs of birth dose hepatitis B. Knowing the economic costs of Hepatitis B will assist the Government of Ethiopia and partners to prioritise vaccine antigen and add useful information to the base child health costing financial study.

Justification

In Ethiopia, as part of a decision making process regarding the feasibility of nationwide implementation of HepB BD immunization, the Federal Ministry of Health (FMOH) requires data on effective vaccine delivery methods in different settings, and on the potential challenges and barriers to implementing such a program. This economic analysis is designed to be a prospective cost analysis, where data will be collected during implementation of activities. It will nest within the already ongoing BMGF funded child health costing projections.

Key function, accountabilities and related duties/tasks

Under the supervision of the UNICEF HSS and health economists in RO and HQ, the consultant will determine the resources and economic costs that are required to establish and maintain systems for delivery of hepatitis B birth dose to infants born in health facilities and at home. The study will define the costs of HepB BD introduction from the perspective of providers, which includes the government health system as well as donors. The costs collected from this pilot study will be extrapolated to develop estimates for nationwide scale up of the program. It will also provide evidence to inform estimates used by GAVI and other donors to determine the level of support needed by countries in the African region to successfully implement hepatitis B birth dose vaccination. This economic analysis is designed to be a prospective cost analysis, where data will be collected during implementation of activities. Base Case will be no routine use of hepatitis B birth Dose and intervention alternatives include (1): Provision of hepatitis B birth dose for facility-based births and (2): Provision of hepatitis B birth dose for home births.

For a total of 122 days, the costings will include:

- Start-up costs and annual operational costs of HepB BD delivery in hospital/health facility setting
- Start-up costs and annual operational costs of HepB BD delivery for non-facility births
- costs per vaccinated child.
 - o for a child born in a health facility
 - o for a child born at home/not in a health facility

Key competencies, Technical Background and Experience Required

The successful consultant should offer the following range of skills and experience:

a. Technical Competencies

- Good understanding of universal health coverage, primary health care and doing cost estimates in developing

Item	Service Description	Quantity	Unit	Unit Price	Price
	country contexts				
	<ul style="list-style-type: none"> - Proven experience in budgeting health commodities and making projections - Excellent oral and written communication and report writing skills in English. Writing samples may be requested. - Good knowledge and experience of financial projections - Good ability to support translation of analytical findings and evidence into a cohesive narrative. - Excellent ability to collect, treat and analyse data. Advanced computer literacy expected in Word, Excel and Power Point - Advanced ability to manipulate HEALTH INFORMATION data. 				
	b. Education				
	<ul style="list-style-type: none"> - Advanced University Degree in relevant subject eg Health Economics 				
	c. Experience				
	<ul style="list-style-type: none"> - At least ten (10) years progressively advanced work experience in financial costings - Demonstrated experience in producing documents, proposals or reports for countries. - Experience working in the UN system agency or UN organization is an asset 				
	d. Language requirements				
	<ul style="list-style-type: none"> - Fluency in English is required. Knowledge of another official UN language or a local language is an asset 				
	Expected Deliverables				
	Deliverables Timeline Payment				
	Develop HepBcosting study research protocol and submit it Ethics Committee.	30		20%	
	Finalize data collection tools (after review by UNICEF)	20		20%	
	Data collection and preliminary analysis report	40		30%	
	Findings dissemination	20		15%	
	Final consultancy report	12		15%	
	Reporting				
	The consultant will work under the direct supervision of the Health Systems Specialist.				
	Professional Competencies				
	i. Core values				
	<ul style="list-style-type: none"> - Commitment - Diversity and inclusion - Integrity 				
	ii. Core competencies				
	<ul style="list-style-type: none"> - Communication (II) - Working with people(II) - Drive for results (II) 				
	iii. Functional Competencies				
	<ul style="list-style-type: none"> - Formulating strategies/concepts (II) - Analysing (III) - Relating and networking (III) - Deciding and initiating action (III) - Apply technical expertise (III) 				
	Financial and Economic Costing for Hepat	1	PU		

SPECIAL NOTES

PART I - PURPOSE OF THIS REQUEST FOR PROPOSALS FOR SERVICES

1. Background

1.1 UNICEF promotes the rights and wellbeing of every child, in everything we do. Together with our partners, we work in 190 countries and territories to translate that commitment into practical action, focusing special effort on reaching the most vulnerable and excluded children, to the benefit of all children, everywhere.

2. Solicitation

2.1 The purpose of this Request for Proposals for Services ("RFPS") is to invite proposals for Consultancy to Financial and Economic Costing for Hepatitis B Birth Dose [as fully detailed in the Terms of Reference/Statement of Work attached at Annex B]

2.2 This RFPS document is comprised of the following:

This document

- General Terms and Conditions Annex A
- The full Terms of Reference/Statement of Work attached at Annex B
- Declaration form Annex C
- Evaluation criteria - Annex D
- Technical proposal recommended content & Format - Annex E
- Contractor's experience recommended format - Annex F
- Check list - Annex G

2.3 This RFPS is an invitation to treat and shall not be construed as an offer capable of being accepted or as creating any contractual, other legal or restitutionary rights. No binding contract, including a process contract or other understanding or arrangement, will exist between the Proposer and UNICEF and nothing in or in connection with this RFPS shall give rise to any liability on the part of UNICEF unless and until a contract is signed by UNICEF and the successful Proposer.

PART II - PROPOSAL SUBMISSION PROCESS

1. Proposal Submission Schedule

1.1 Acknowledgement of receipt of RFPS. Proposers are requested to inform UNICEF as soon as possible by Email ETH-Addis Ababa Supply at supplyaddisababa@unicef.org that they have received this RFPS.

IMPORTANT: PROPOSALS ARE NOT TO BE SENT TO THE INDIVIDUAL STATED ABOVE - ANY PROPOSALS SENT TO THE ABOVE NAMED INDIVIDUAL WILL BE DISQUALIFIED.

1.2 Questions from Proposers. Proposers are required to submit any questions in respect of this RFPS by Email to Supplyaddisababa@unicef.org. The deadline for receipt of any questions is 09 June 2021 at 11:00am.

IMPORTANT: PROPOSALS ARE NOT TO BE SENT TO THE INDIVIDUAL STATED ABOVE - ANY PROPOSALS SENT TO THE ABOVE NAMED INDIVIDUAL WILL BE DISQUALIFIED.

Proposers are required to keep all questions as clear and concise as possible.