

Assessment grid for the technical evaluation of tenders for contracts up to the value of EUR 20,000 (CV, concept + price)

Organisational unit	GIZ Country Office	Project title	Repair and Maintenance Service for CO								Date	12/03/2021	
Officer responsible for the commission	Peter Palesch										PN	94.9064.0-001.00	
Assessor											Contract no.		

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	10												
- Professional experience	10												
1.1.2 Experience in the region/knowledge of the country	10												
1.1.3 Language skills													
Enter languages	10												
Subtotal for 1.1	40		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education													
- Professional experience													
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
Enter languages													
Subtotal for 1.2	0		0		0		0		0		0		0
Total for section 1	40		0		0		0		0		0		0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1 How to handle emergency situation on time	15												
2.2 List of safety and security measures	10												
2.3 Samples how to reporting sheets look like	10												
2.4 Approach windows repair which cannot reach from the floor	15												
2.5 Repair and maintenance scheduled with recommendation	10												
Total for section 2	60		0		0		0		0		0		0
Technical assessment	100		0		0		0		0		0		0
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
3. Total for financial assessment													
Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, Name