

# Assessment grid for the technical evaluation of tenders for contracts up to the value of EUR 20,000 (CV, concept + price)

Organisational unit		Project title	Open bid _ Event mangment for the Gender and Migration Virtual dialogue								Date	29th June 2021	
Officer responsible for the commission											PN	19.2146.9-007.00	
Assessor	Eskinder Ayele (Coordinator,External)										Contract no.		

  

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
<b>1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)</b>													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education													
- Professional experience													
1.1.2 Experience in the region/knowledge of the country													
1.1.3 Language skills													
Enter languages													
<b>Subtotal for 1.1</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
1.2 Expert 2:													
1.2.1 General qualifications													
- Education													
- Professional experience													
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
Enter languages													
<b>Subtotal for 1.2</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Total for section 1</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)</b>													
2.1													
2.2 Expertise of the Firm	50												
2.3 Proposed work plan and approach of implementation	35												
2.4 Management Structure and Qualification of key Personnel	15												
2.5													
<b>Total for section 2</b>	<b>100</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Technical assessment</b>	<b>100</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
<b>3. Total for financial assessment</b>													
<b>Overall assessment in %</b>													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
<b>Specific advantages/risks (see supplementary sheet)</b>													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, Name