

# Terms of reference (ToR) for the procurement of services up to the value of EUR 20,000



## TRANSPORTATION SERVICES SOMALI REGION GIZ CDSR-SR II, PN 17.2150.5-003.00

### Contents

General information .....	1
Tender requirements .....	3
1. Specification of inputs .....	3

### General information

#### a. Brief information on the project

As an international cooperation enterprise for sustainable development with worldwide operations, the federally owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its development-policy objectives. GIZ promotes complex reforms and change processes. The Ethiopian government recognizes the high economic value of the lowland areas and their products. Therefore, the pastoral and agro-pastoral population is supported in strengthening their drought resilience, allowing them to adapt their farming system to a changing natural and economic environment. German development cooperation participates with the program “Strengthening Drought Resilience of the Pastoral and Agro-Pastoral Population in the Lowlands of Ethiopia” (SDR) in selected areas in Afar and Somali region.

The Swiss contribution, “Strengthening Drought Resilience in Pastoral and Agro-Pastoral Areas of Somali Region- Somali Region” SDR-SR II – referred to during the rest of this document as ‘the Project’ is synergized with the BMZ-funded project, Capacity Development for Strengthening Drought Resilience in the Ethiopian Lowlands (CDSR), which aims to improve institutional capacity at intraregional and national scales

#### b. Context

**Purpose:** Provision of transportation services in Somali Region of Ethiopia, specifically. The required period is 60 days starting and ending point of the mission will be Jijiga. The services require two four-wheel drive vehicles, Landcruiser or similar. The vehicles will be used to support the mission of the Somali Regional government, specifically the Bureau of Agriculture and Natural resources (BoANR), for monitoring and supervision of control measures of Desert Locust infestation in Somali Region. The concrete Zones to be monitored depend on the evolution and distribution of the infestation with Desert Locust in Somali Region.

**Statement of Work:** Service to provide vehicles and drivers with requisite experience, education and ability and other resources to provide transportation services as defined in this Terms of Reference

**Intention:** GIZ intends to secure the services of a professional contractor to provide transportation services with two vehicles for the duration of 60 days, with the option to extend under the same terms and conditions for up to an additional 30 days. This contract will be awarded to the bidder that meets all minimum requirements, clearly demonstrates a high degree of experience, ability and competency in transportation services and

provides the most economic offer. The bidder being contracted will be addressed as “contractor” in the following.

- c. GIZ shall hire the contractor for the anticipated contract term, from August 01,2021 to September 30,2021.
- d. The contractor shall provide the following work/service ;
- The contractor shall be responsible for providing both required vehicles including drivers, fuel and insurance for the execution of services.
  - The contractor shall provide transportation services in Somali Region of Ethiopia. The concrete Zones to be monitored depend on the evolution and distribution of the infestation with Desert Locust in Somali Region.
  - Vehicles will be available in **Jijiga town latest on the 1<sup>st</sup> of August 2021**
  - While performing the requested duties, the successful bidder shall **not cross** the country border.
  - The contractor shall:
    - Provide English and local language speaking drivers and contact person;
    - Maintain permanent telephone contact with its drivers;
    - Provide state issued licenses and other mandatory permits on passenger transportation;
    - Provide and maintain all necessary insurance, including medical coverage for his drivers and vehicles;
    - Arrange and cover all costs for the accommodation of drivers, as well as catering expenses;
    - Shall provide all fuel required for 60 days

The contractor shall be the sole responsible agent for any element of the Contract, regardless of any arrangements he/she may have with any Subcontractor.

## Tender requirements

### 1. Specification of inputs

#### **DRIVERS**

- The contractor shall provide drivers for the execution of the services, that:
  - Hold valid driving license and ID card
  - Have minimum 7 years of vehicle driving experience;
  - Have knowledge of the Somali region, woredas and cities road network;
  - Must be able to speak, read and write in Amharic and Somali is an asset;
  - Must not have a criminal record;
  - Shall not possess firearms.
- The contractor shall bear responsibility for any physical harm caused to his drivers or others in the execution of this Contract.
- The contractor may exchange the drivers every four weeks using the Ethiopian Airline flights to Gode or Jijiga. This needs to be reflected in the offer.

#### **VEHICLES**

Both vehicles used for the transportation services will be able to carry 5 to eight persons each.

- The vehicles used for GIZ-SDR transportation services shall be:
  - Model Landcruiser or similar;
  - Have a mileage of less than 150,000 km and be less than 7 years old;
  - Furnished with a full set of tires as per Ethiopian regulations to provide a safe transportation environment and two (2) functional spare tires;
  - Equipped with air conditioning systems;
  - Equipped with anti-lock braking system (ABS).
  - In good working condition (good engine, good tires brakes, lights, lockable doors and windows)
  - Properly insured
  - First Aid medical kit
  - Spare fuel (2x Jerrycans)
  - Towrope
  - Jumper cables
  - Fire extinguishers
  - Vehicle tool kit.
  - Furnished with clean and new tarpaulin/s (to cover materials)
- All vehicles provided for this service must have proper and current licenses including insurance, from the government of Ethiopia allowing unrestricted access of movement.

In case of any dispute between the driver and the police, the vendor has the responsibility to settle it at its own cost; if not possible the company is obliged to replace the vehicle with another which will enable the GIZ-SDR to continue with its operation.

- The contractor shall keep the vehicles in good technical condition and arrange for their regular maintenance.
- The contractor will respect the regulations and restrictions of the Ethiopian government related to Corona/Covid 19.

## ***2 Fixed lump sum price***

Since the contract to be concluded is a contract for specific service of car rent, we assume at a fixed lump sum price, which covers all relevant costs (fees, travel costs, etc.). The assessment of the financial bid is based on the lump sum price tendered. For the purposes of our internal calculations and any subsequent contracts, we would also ask you to state the daily rate used for the tender. A breakdown of the days is not necessary.

### **Note:**

- BoANR provides at weekly and daily base mission plans based on the upcoming necessity of Desert Locust control and supervision measures.
- If restrictions are reinforced to combat coronavirus/COVID-19 (restrictions on air travel and travel in general, entry restrictions, quarantine measures, etc.), GIZ and the contractor are obliged to make adjustments to their contractual services to reflect the changed circumstances on the basis of good faith; this may involve changes to the service delivery period, the services to be delivered and, if necessary, to the remuneration.