

giz GIZ Office Addis Ababa (A.A)

Dear Bidder,

Your reference
Our reference 83385879
Email

Telephone +251 115 587935
Fax +251 115 540764
Date July 11, 2021

Project Title: GIZ - Programme Support to African Continental Free Trade Area (AfCFTA)

Project No: 20.2208.5-001.01
CoSoft No: 83385879
Country: Ethiopia

Ladies and Gentlemen,

The German Federal Ministry for Economic Cooperation (BMZ) has commissioned us with the appraisal/implementation of the aforementioned project.

The project is concerned with the following:

To conduct analyses on the competitiveness of three sectors in Ethiopia under the African Continental Free Trade Area (AfCFTA) market.

The consultancy service is divided in to three lots; textile, leather and agro-processing."

Interested bidders are allowed to bid for one lot only.

Lots:

- a. Lot 1:** The contractor shall conduct an analysis on the competitiveness of the Ethiopian **textile sector** in the AfCFTA market. The study should cover products of the textile and garment industry in natural and synthetic fibers.
- b. Lot 2:** The contractor shall conduct analysis on the competitiveness of the Ethiopian **Agro-processing sector** in the AfCFTA market. The study should cover food, water, fruit juice, honey, processed coffee and tea, alcohol and beverage, poultry, dairy products, meat and meat byproducts and related products in the agro-processing sector.

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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Registered at
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Chairman of the Supervisory Board
Martin Jäger State Secretary at the Federal
Ministry for Economic Cooperation and Development

Management Board
Tanja Gönner (Chair of the Management Board)
Thorsten Schäfer-Gümbel

- c. **Lot 3:** The contractor shall conduct an analysis on the competitiveness of the Ethiopian **leather sector** in the AfCFTA market. The study should cover leather and leather products with the exception of raw hides and skins.

Should you be interested in implementing the tasks according to the ToR, we request you to submit a bid to arrive at GIZ Office latest by **July 27, 2021 04:30 pm**. Please submit your bid to GIZ office reception whose address is the following:

German Development Cooperation
GIZ Office
Kirkos Sub City – Kebele 18,
Kazanchis, Next to Jupiter Hotel at Bloom Tower 9th Floor.
P.O.Box 100009
Addis Ababa, Ethiopia

If you have any further questions in the connection with the tender, please only contact through pcc@giz.de.

Bids are to be submitted using the two-envelope procedure; i.e. we request that you submit your price offer in sealed envelope addressed as follows:

Price offer for bid:

Project Title: GIZ - Programme Support to AfCFTA

Project No. 20.2208.5-001.01

CoSoft No. 83385879

Lot No. _____

The outer package/envelope must be labelled as:

Bidding documents

Project Title: GIZ - Programme Support to AfCFTA

Project No. 20.2208.5-001.01

CoSoft No. 83385879

Lot No. _____

Form and Costs

All copies of the bid must be submitted in hard copy using the above referred address. No remuneration will be paid by GIZ for preparing the bid.

Subsequent corrections or modifications to the bid can be submitted until the deadline for submission and must be made in the same form as the bid.

The bid must be based on the General Terms and Conditions of Contract ('Terms and Conditions local', Annex 4) for supplying services and work on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH. In the event of an award of contract, it will become an integral part of the contract. The bidder's general terms and conditions of business or payment do not apply.

If you are forming a bidding consortium or association, the bid must show who the members are and how the work is divided between them. Specifically, all members must name the lead member and authorize this member to represent the association and to receive payments on behalf of the other members. The members must also acknowledge joint and several liabilities for performing the contract. A corresponding written authorization must be attached to the bid.

Content of the technical offer

The technical offer submitted must contain a detailed methodological concept in accordance with the terms of reference which allows technical evaluation in terms of the objective of the measure.

Furthermore, the technical offer must contain the Curricula vitae for the experts proposed for the project. CVs should include information on:

- name, title, nationality, date and place of birth, education and professional training,
- professional experience showing length of employment, countries of assignment, positions held, projects and programs and responsibilities and management experience,
- special knowledge, language skills showing fluency.

The offer shall be submitted in the language of the tender documents.

The technical offer may not include any price information. Non-compliance may result in your bid not being considered.

Content of the price offer

The price offer must contain the daily fee per expert in local currency and specified according Annex 3 (price sheet). **Price Offer must be made as per the GIZ template - attached to this invitation letter as Annex 3_ Price sheet.** Please see the attached Terms of Reference for details of the job quantities required. Personnel costs should be shown on the basis of days.

Please calculate your prices on a net basis. Taxes should be indicated separately.

Evaluation of Offer

After the final technical evaluation (cf. Assessment Grid for the Technical Evaluation of Bids, Annex 2), only the price offers of bids with at least 500 points will be opened and evaluated. Technical offers below 500 points will be considered as technical not acceptable. The technical offer has a weighting of 70%, the price offer 30%.

The evaluation of the bids is scheduled to be completed by the **9th of Aug 2021**.

The final result is an overall ranking, headed by the most cost-effective bid. Contract negotiations will be initiated on the basis of this overall ranking.

Commencement of work

The work is scheduled to commence on the **10th of August 2021**. Your bid is binding until that date. If you do not receive an order in writing until that date, your bid has not been accepted. You shall not receive separate notice to this effect.

Following receipt of this letter, we ask you to confirm with the above-mentioned contact person whether or not you intend to submit a bid.

With best regards,

Annexes:

1. Terms of Reference (ToR) for lot 1-3
2. Assessment Grid for the Technical Evaluation of Bids, for Lot 1-3
3. Bid Sheet (same for all lots)
4. General Terms of Contract (Local) (same for all lots)