

Assessment grid for the technical evaluation of tenders for contracts up to the value of EUR 20,000 (CV, concept + price)

Organisational unit		Project title		Forests4Future								Date		25/03/21	
Officer responsible for the commission		Hiwot Workagegnehu										PN		19.0125.5-004	
Assessor		Julian Schmid										Contract no.			

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	10												
- Professional experience	15												
1.1.2 Experience in the region/knowledge of the country	5												
1.1.3 Language skills													
English	5												
Subtotal for 1.1	35	0	0	0	0	0	0	0	0	0	0	0	0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education	5												
- Professional experience	10												
1.2.2 Experience in the region/knowledge of the country	5												
1.2.3 Language skills													
Enter languages	5												
Subtotal for 1.2	25	0	0	0	0	0	0	0	0	0	0	0	0
Total for section 1	60	0	0	0	0	0	0	0	0	0	0	0	0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1 Integration of all relevant data needed in the concept	15												
2.2 Methodolgy for obtaining the relevant data	10												
2.3 structure of the concept	10												
2.4 clear statement of planned cooperation with F4F	4												
2.5 Further recommendations	1												
Total for section 2	40	0	0	0	0	0	0	0	0	0	0	0	0
Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0	0
Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3. Total for financial assessment													
Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, Name