

Terms of reference (ToR) for the procurement of services up to the value of EUR 20,000

The assessment options are as follows:

- CV and price (in this case please select I. and III.)
- CV, concept and price (in this case please select I., II. and III.)
- Price only (in this case please select III.)

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General information

a. Brief information on the project

The project Forests4Future (F4F) is part of a regional project to support the implementation of the AFR100 commitments of Ethiopia, Madagascar and Togo. The F4F Ethiopia project aims to rehabilitate the ecological and productive functions of degraded terrestrial ecosystems towards landscapes and forests, sustainable wood production, sustainable agriculture, mixed agroforestry systems and the rehabilitation of pastures and wetlands. It strengthens the resilience of entire landscapes and improves the well-being of populations. The project will mainly be working in the Lake Chamo catchment area. It will be structured around three (3) fields of action, namely:

- (1) The capacities of planning and coordination of measures for the Forest and Landscape Restoration (FLR) are improved.
- (2) Models for implementing scalable measures for FLR have been tested.

(3) The average income generated from small forestry or agroforestry enterprises has increased.

The intervention area of the F4F Ethiopia project is Lake Chamo Catchment, Gamo zone, SNNPR region.

b. Context

The African Forest Landscape Restoration Initiative (AFR100) is a country-led effort to restore 100 million hectares of land in Africa by 2030. Since January 2020, the BMZ has commissioned a new global project "Forests4Future (F4F)".

c. GIZ shall hire the contractor for the anticipated contract term, from 15.06.2021 to 15.07.2021

d. The contractor shall provide the following work/service: Conduct a participatory land use plan (PLUP).

1- Objectives

The general objective of the service is to contribute to the facilitation of the start of the F4F-Ethiopia project, by carrying out a baseline study, collection and in-depth analysis of the Lake Chamo watershed, SNNPR region. An in- depth consolidation with the F4F team will be conducted beforehand to discuss the general approach and methodology and to highlight the major deliverables of the baseline study.

Deliverables:

- (1) Assess the relevant data (Annex 1) as a foundation of a profound baseline for the project according to the impact matrix of F4F country package Ethiopia. These data shall include the following key values:
 - Household survey: Income, average land size, number of economic attractive trees in their home garden, yield (disaggregated by species)
 - Small and micro enterprises: average income, productivity
 - Above ground biomass in the intervention area
- (2) Conduct a biomass inventory assessment and set up an annual monitoring scheme for tracking the alteration in above- ground biomass. Propose a methodology, which will be subject for discussion beforehand.
- (3) Identify and valuate/forecast the potential production and feasibility of the different value chains (namely beekeeping, fruit processing and poultry) considering gender aspects (women, young people and other marginalized groups) as well as an overview of the data already available on the respective value chains
- (4) A methodology for regular data collection for impact-oriented monitoring and reporting addressing each indicator has been developed (inclusive approach).
- (5) A socio- economic assessment based on a household survey in the implementation area to gather information about land productivity and income. This includes selecting the beneficiaries based on disaggregated data sets, namely: Females and Young people (< 35 years).

- (6) The main actors of conservation, sustainable management and development of natural resources shall be identified and recommendations on a sustainable land use management shall be provided.
- (7) Gather all relevant data mentioned in Annex 1 and establish a methodology for regular monitoring.

2- Tasks

Specifically, the consultant will be responsible to:

- Develop a model for the collection of basic data **in close coordination with the project**, including a proposal for the selection of target groups for surveys and focus group discussions.
- Collect information on the types of prior FLR implementations in the target area and their area of scale, their success and the possibilities for upscaling.
- Develop a questionnaire and implement sample interviews as well as group discussions with target groups on the various socio-economic and ecological aspects and key players (in a second step) on selected indicator including
 - Average income of target groups
 - Average fruit production of target groups
 - Average income of targeted small-scale enterprises
- Lead a mission in the region of the project for data collection and interviews with selected target groups according to the methodology discussed with GIZ before
- Assess the biomass in the intervention area in close cooperation and coordination with F4F.
- Analyze and interpret data, and write the final report, which considers the recommendations of F4F project team.
- Create a photo series from all relevant activities and physical baseline features and include them in the report(s) and share the pictures with appropriate caption/ naming in a separate folder.

3- Methodologic approach

A- Preparatory phase

- Development of the methodology to conduct the baseline study. This should be presented and validated by the F4F project at the start of the service and before the field trips. A detailed exchange on the expected results is foreseen.
- Collect and analyze existing institutional and strategic documents at national and regional level as well as elements of zonal planning already existing
- Propose a sample approach including the identification of criteria related to gender (women, young people and marginalized groups) and use it in the study after getting the approval from the F4F team
- Propose a questionnaire for carrying out field surveys and use it in the study after getting the approval from the F4F team
- Propose a methodology to assess the biomass in the intervention area.

B- Data collection in the field:

- Carry out surveys at the level of the intervention Kebeles in the lake Chamo catchment, and of selected Intervention communities in accordance with the achievement of the previously mentioned objectives
- Conduct a biomass assessment in the implementation area. The methodology should be subject to discussion prior to the field trips.

C- Analysis, presentation of results and reporting

- Analyze the results of the first 2 parts in order to propose a detailed situation by proposing values (precise quantitative and qualitative) for the outcome and module indicators
- Present the proposals to F4F, and BFP project managers for comments, validation before field work.

4- **Expected results:**

- Basic data (see table in appendix) and information on intervention regions and target groups are available
- Proposal for a biomass assessment for the verification of positive ecological impacts are available as well as the method and the effort of the options propose
- A report on the identification of the main actors of conservation, sustainable management and development of natural resources is available
- Make a formal presentation of the baseline finding for the program.

Tender requirements

I. Assessment of CV and price – (please delete if not applicable)

1. Qualifications of proposed staff

1.1 Expert 1:

1.1.1 General qualifications

Education: At least a master's degree in forestry accompanied with socioeconomics or rural development related experience

Professional experience: 5 years' experience in field work and deep knowledge, especially in the fields of forest landscape restoration, community- based rehabilitation, analysis of value chains, socio- economy and analysis of agricultural systems

1.1.2 Experience in the region/knowledge: Ethiopia, Southern Nations of Nationalities and People Region, Gamo Gofa Zone

1.1.3 Language skills: business fluency in English and Amharic

1.2 Expert 2:

1.2.1 General qualifications

Education: At least a master's degree in forestry accompanied with socioeconomics or rural development related experience

Professional experience: 5 years' experience in field work and deep knowledge, especially in the fields of forest landscape restoration, community- based rehabilitation, analysis of value chains, socio- economy and analysis of agricultural systems

1.2.2 Experience in the region/knowledge of the country Ethiopia, Southern Nations of Nationalities and People Region, Gamo Gofa Zone

1.2.3 Language skills: business fluency in English and Amharic

II. Assessment of concept and price – (please delete if not applicable)

2. Appropriateness of proposed concept

Please specify between one and five objective criteria which are to be used for an objective evaluation of the concept within the 'Assessment grid for the technical evaluation of tenders' and enter these in the second section of the grid. (2.1 – 2.5.).

III. Assessment of price

3. Specification of inputs

(please complete in full)

Fee days	Number of experts	Number of days per expert	Comments
• Preparation/debriefing	2	6	Debriefing/desk review/methodology design
• Implementation	2	14	Field missions/report writing
Travel expenses	Number of experts	Number of days/nights per experts	Comments
• Per-diem allowance in country of assignment	2	14	
• Overnight allowance in country of assignment	2	14	
• Travel costs (train, private vehicle)	2	14	
Flights	Number of experts	Number of flights per experts	Comments
• International flights			

• Domestic flights	2	2	
Other costs	Number of experts	Amount per experts	Comments

Note: please provide information on the preferred mode of transport (travel within Germany should ideally be by train) and travel class, etc. All costs that are incurred as part of the assignment must be set out in the specification of inputs (costs-by-cause principle).

*Calculate your financial bid exactly in line with the quantitative requirements of the specification of inputs above. There is no contractual right to use up the full days/travel or workshops or budgets. The number of days/travel/workshops and the budgets will be contractually agreed as **maximum amounts**. The regulations on pricing are contained in the price sheet.*

Note:

If restrictions are introduced to combat coronavirus/COVID-19 (restrictions on air travel and travel in general, entry restrictions, quarantine measures, etc.), GIZ and the contractor are obliged to make adjustments to their contractual services to reflect the changed circumstances on the basis of good faith; this may involve changes to the service delivery period, the services to be delivered and, if necessary, to the remuneration.

Alternatively, in the case of a contract for work, please delete the specification of inputs above and use the following section:

4 Fixed lump sum price – contract for work

Since the contract to be concluded is a contract for work, we would ask you to offer your services at a fixed lump sum price, which covers all relevant costs (fees, travel costs, etc.). The assessment of the financial bid is based on the lump sum price tendered. For the purposes of our internal calculations and any subsequent contracts, we would also ask you to state the daily rate used for the tender. A breakdown of the days is not necessary.

Note:

If restrictions are introduced to combat coronavirus/COVID-19 (restrictions on air travel and travel in general, entry restrictions, quarantine measures, etc.), GIZ and the contractor are obliged to make adjustments to their contractual services to reflect the changed circumstances on the basis of good faith; this may involve changes to the service delivery period, the services to be delivered and, if necessary, to the remuneration.

Important information for the requesting unit:
Please take note of the following text and then delete it.

Please fill in the Annex '[Estimate of anticipated contract value within the meaning of Section 3 of the German Ordinance on the Award of Public Contracts \(VgV\)](#)' and submit it to the procurement-portal.giz together with the following documents:

1. Terms of reference (ToR) for the procurement of services up to the value of EUR 20,000
2. the [technical assessment grid](#) (if technical assessment of any aspects is desired).

Please complete only the following fields in the template 'Estimate of anticipated contract value within the meaning of Section 3 of the German Ordinance on the Award of Public Contracts (VgV)' for the desired contract with a value of up to EUR 20,000:

- International short-term expert (line 12)
- National/regional short-term expert (line 14)
- Per-diem allowance in country of assignment (line 16)
- Overnight allowance in country of assignment (line 17)
- Other travel costs (line 18)
- Flights for international short-term expert (line 22)
- National flights (int. long-term and short-term experts) (line 23)
- National flights (nat./reg. long-term and short-term experts) (line 24)
- Other miscellaneous costs (line 35)