giz

German Development Cooperation
GIZ Country Office Ethiopia and Djibouti

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Date: 11.03.2021

Your reference
Our reference 83376778

29 March 2021

To Whom It May Concern

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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IBAN: DE45 5004 0000 0588 9555 00

Project title: **GIZ- Country Office**
Project N°: **94.9064.0-001.00**
Process N°: **83376778**
Country: **Ethiopia, Addis Ababa**

Dear Sir/Madam,

We intend to award a contract for the following project activity Commissioned by the German Federal Ministry for Economic Cooperation (BMZ):

Construction of Generator House at GIZ Country Office According to the BoQ and Design

Should you be interested in implementing the tasks according to the ToR, we request you to submit an original bid to arrive at GIZ Country Office latest by **April 16, 2021, 04:30pm**. Please submit your bid to GIZ Country Office, Reception Desk whose address is the following:

GIZ Country Office, Kazanchis, Bloom Tower 9th Floor
Nearby Jupiter Hotel
P.O.Box 100009, Addis Ababa, Ethiopia

Bids are to be submitted using the two-envelope procedure; i.e. Technical Proposal and Financial Offer (you are encouraged to use a print out of the pages 16 to 18 from the ToR for Financial offer to fill in your proposal). Hence, we request that to submit your Technical & Financial proposals in separate sealed envelope.

Please state the following while bid submission;

The two envelops for the Technical and Financial Proposal for bid, should be wrapped up in one envelope and marked;

german cooperation
DEUTSCHE ZUSAMMENARBEIT

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CoSoft No.: 83376778

All copies of the bid must be submitted in hard copy using the above referred addresses, **(See page 1).** No remuneration will be paid by GIZ for preparing the bid.

Subsequent corrections or modifications to the bid can be submitted until the deadline for submission and must be made in the same form as the bid and marked with the additional word of **"Correction".**

The bid must be based on the General Terms and Conditions of Contract ('Terms and Conditions local', Annex 3) for supplying services and work on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH. In the event of an award of contract, they will become an integral part of the contract. The bidder's general terms and conditions of business or payment do not apply.

If you are forming a bidding consortium or association, the bid must show who the members are and how the work is divided between them. Specifically, all members must name the lead member and authorize this member to represent the association and to receive payments on behalf of the other members. The members must also acknowledge joint and several liabilities for performing the contract. A corresponding written authorization must be attached to the bid.

Content of the technical offer

The technical offer submitted must contain legal eligibility requirements, bid security and a detailed methodological concept in accordance with the Terms of Reference (ToR) which allows technical evaluation in terms of the objective of the measure.

The Legal Eligibility Documents demonstrating bidder's compliance are:

1. Trade license renewed for 2013.C
2. BC-4 / GC-4 Category Contractor grade renewed for 2013 E.C
3. Tax Registration and tax clearance certificate which is valid till bid opening date
4. VAT Registration Certificate

The offer shall be submitted in the language of the tender documents.

The technical offer may not include any price information. Non-compliance may result in your bid not being considered.

Content of the price offer

The price offer must contain the fee as stated on the Terms of Reference (ToR) in local currency (ETB). Please see the attached Terms of Reference for details of the quantities required.

Please calculate your prices on a net basis.

Evaluation of Offer

After the final technical evaluation (cf. Assessment Grid for the Technical Evaluation of Bids, Annex 2), only the minimum technical score of 70% will pass to the financial evaluation.

The evaluation of the bids is scheduled to be completed by **Monday 23 April 2021.**

The final result is an overall ranking, headed by the most economical bid. Contract negotiations will be initiated on the basis of this overall ranking.

Commencement of work

The work is scheduled to commence on **01.05. 2021**. Your bid is binding until that date. If you do not receive an order in writing until that date, your bid has not been accepted. You shall not receive separate notice to this effect.

Yours truly,

Contract Officer	Contract Officer

Annexes:

1. Architectural, Electrical and Structural Drawings
2. Bill of Quantity
3. Technical Assessment Grid