



Request for Proposals (RFP)
Rapid Assessment of School WASH in Bahir Dar

Background

Splash is a non-profit organization that designs child-focused water, sanitation, hygiene (WASH) and menstrual health solutions with governments in some of the world's largest low-resource cities. We are focused on reaching 100% of government schools in two major growth cities: Addis Ababa, Ethiopia and Kolkata, India. With project WISE approaching its mid-point in Addis Ababa, we believe there is great momentum and opportunity to continue scaling up our work with the Ethiopian government to additional cities. As such, we are seeking a partner to conduct a rapid assessment to help us identify key data to inform our intervention in Bahir Dar including school enrolment, demographic, and WASH data.

Scope of Work

The selected individual or organization will be responsible for conducting a rapid assessment to obtain data regarding demographic and school WASH data in approximately 96 government schools in Bahir Dar. This scope of work is to be completed by **31 July 2021**; The maximum budget for this scope of work is **ETB 650,000**.

Deliverables

- Weekly written progress updates
- Excel data file
- Final report inclusive of content outlined above

Prerequisites

- The individual or organization should have experience conducting rapid assessments in Ethiopia
- Given COVID-19 restrictions on travel, the applicant(s) must have an existing presence in Ethiopia
- Experience in Bahir Dar preferred
- Experience with international development/NGO clients required
- Experience engaging local stakeholders in Ethiopia required
- WASH sector experience preferred
- The individual or organization must be responsible for the quality of the work of any subcontractors employed for this project



Proposal Requirements

Applicants are invited to submit a proposal that includes a technical narrative and budget for the full scope of work (maximum five pages). Please include the following:

- Timeline and proposed methodology
- Detailed budget
- Profile of relevant corporate qualifications, similar clients
- Profile of relevant experience and related work
- Biographies of proposed consulting team members and any relevant subcontractors

Applicants are also requested to submit a relevant writing sample from a prior assessment or research activity. The deadline for submission is **10 June 2021**.

Response Guidelines

Proposals should be submitted to our procurement coordinator, Rahel Tadesse (rahel@splash.org) with the subject line: **Rapid Assessment of School WASH in Bahir Dar** (individual/organization name). Applicants are advised to send files in commonly recognized MS formats. A hard copy of the proposal should not be sent. Proposals should include information specific to accomplishing the scope of work. Applicants will be notified of Splash's decision by email no later than **30 June 2021**. Final award is subject to the terms and conditions included in this solicitation, as well as successful final negotiations of all applicable terms and conditions affecting this work.

Terms and Conditions

Splash reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal. Information provided by Splash as part of this solicitation must be treated as confidential. If any information is inappropriately released, Splash will seek appropriate remedies as allowed. Likewise, proposals, discussions, and all information received by Splash in response to this solicitation will be held as strictly confidential.

Applicants must disclose any actual or potential conflicts of interest. Conflicts of interest may be present if there is a personal relationship with a Splash staff member that constitutes a significant financial interest, board memberships, or other employment. Contacting third parties involved in the project, the review panel, or any other party may be considered a conflict of interest and may result in disqualification of the proposal.

Acceptance of a proposal does not imply acceptance of its terms and conditions. Splash reserves the option to negotiate on the final terms and conditions; we reserve the right to negotiate the substance of the finalists' proposals, as well as the option of accepting partial components of a proposal, if appropriate.